



**Job Description  
President**

**Responsibilities**

- The President shall be the principal executive officer of the Association.
- It shall be his/her duty to preside at all meetings of the Association and to coordinate the work of the officers and committees in order that the purposes of the Association be advanced.
- The President shall appoint all committee chairpersons and committee members unless otherwise provided and shall be an ex-officio member of all committees.
- The President shall cast the deciding vote on all questions that may be of equal division, otherwise, he/she shall not vote on any questions.
- The President shall appoint a committee of three to act as tellers in all elections to inspect and count all ballots, and to report the results to the membership.